



Privacy Act Data Cover Sheet

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all documents
containing personal
information

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Privacy Act Data Cover Sheet



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
BOX 110100
BARSTOW, CALIFORNIA 92311-5050

5041
B135
26 May 15

FOR OFFICIAL USE ONLY

From: (b)(6) Joseph E. Dunn, Command Inspector General
To: File

Subj: MEMORANDUM FOR THE RECORD-INSPECTOR ASSISTANCE, (b)(6)
MARINE CORPS LOGISTICS BASE BARSTOW CASE #14168

Ref: (a) MCO 5430.1
(b) Marine Corps Inspector General Program Assistance
Guide, August 2009
(c) Marine Corps Inspector General Program Investigations
Guide, August 2009

Encl: (1) Email with attachment from (b)(6) to
(b)(6) dated May 13, 2015
(2) Email from (b)(6) to Mr. Wes Erickson, dated
May 15, 2015
(3) Email from (b)(6) to Mr. Wes Erickson, dated
May 25, 2015

1. On May 13, 2015 I was included in an email chain with an attachment which was initiated by Mr. Weslyn Erickson to (b)(6) enclosure (1). Mr. Erickson claims the attachment is court documents/transcripts of a cross examination of (b)(6) as it relates to (b)(6) leave and medical appointments. Mr. Erickson is instructing (b)(6) to call him to discuss the attachment. (b)(6) forwarded the email to (b)(6) (b)(6) asking for guidance, and (b)(6) provided him with a proposed response.

2. After (b)(6) provided the recommended response to Mr. Erickson; Mr. Erickson responded to (b)(6) on May 14, 2015 with a series of questions. On May 15, 2015 (b)(6) provided a follow-up response to Mr. Erickson, enclosure (2). Mr. Erickson is soliciting (b)(6) for information as it relates to (b)(6) leave and medical appointments. The information Mr. Erickson is requesting is considered privileged between a Commander and Marine, and/or covered under the Privacy Act of 1974.

3. On May 25, 2015 (b)(6) , provided a response to Mr. Erickson, enclosure (3). (b)(6) informed Mr. Erickson the proper way to request information is through the Freedom of Information Act (FOIA) and the command will not entertain future ad hoc solicitations of information. Additionally, (b)(6) has informed Mr. Erickson that all of his correspondence with the command has been captured in the Inspector General of the Marine Corps (IGMC) Case Management System (CMS); and the command considers this matter closed.

4. Location of working papers: Office of the Command Inspector General,
Marine Corps Logistics Base, Barstow, California.

5. Point of contact for this matter is the undersigned at (760) 577-6373.

(b) (6)

(b) (6)

From: (b) (6)
Sent: Wednesday, May 13, 2015 7:32
To: (b)(6)
Cc: (b)(6)
Subject: FW: (b)(6)
Attachments: (b) (6) Testimony on Leave.pdf
Signed By: (b)(6)

Gentlemen,

Please advise.

Respectfully Submitted,
(b) (6)

Commanding Officer
Headquarters Battalion
MCLB Barstow
Office: 760-577-6073
Cell: (b) (6)

-----Original Message-----

From: Wes Erickson [mailto:weslyn.erickson@gmail.com]
Sent: Monday, May 11, 2015 9:04 PM
To: (b) (6)
Subject: (b) (6) Testimony

(b) (6)

I have attached the transcript of (b) (6) testimony over the phone to the court in January 2015. I would ask that you please read and then talk with me about it. He says some strange things about his leave. In particular he mentions that he is "not even at work half the time" (50) and "how much is leave that they [I assume command] take out of my account and how much is just them letting me go down to San Diego for appointments, there's no way I can tell you (50). He goes on to say that he is limited in how much he can take off work. "It's not like just because I have it I can use it" (51) and it is not easy to get both his civilians and military heads to let him take leave (52-53).

On the one hand, (b) (6) seems to say he has a very understanding and loose command, but on the other that they won't let him take leave. I find both of these to be really odd comments based on my experience in the military where personnel accountability was required and the command policy on leave, which states that requests for leave will not be denied except for some pretty extraordinary circumstances. Did you ever deny a request for leave by (b) (6)

Please give me a call.

Wes
work 303-289-0648
cell 303-627-1829

(b) (6)

CASE #14168

From: (b) (6)
Sent: Friday, May 15, 2015 7:03
To: 'Wes Erickson'
Cc: (b) (6)
Subject: RE: (b) (6) Mitchell Testimony
Signed By: (b) (6)

Mr. Erickson,

In February, I was his commanding officer, that is all I can say at this point. You are inquiring about personal information on a military service member, in which I am not authorized to divulge. Please refer all inquiries to either our Inspector General's Office or Office of General Counsel. I have cc'd them in this traffic.

Respectfully Submitted,
(b) (6)

Commanding Officer
Headquarters Battalion
MCLB Barstow
Office: 760-577-6073
Cell (b) (6)

-----Original Message-----

From: Wes Erickson [mailto:weslyn.erickson@gmail.com]
Sent: Thursday, May 14, 2015 4:51 PM
To: (b) (6)
Subject: Re: (b) (6) Testimony

(b) (6)
What am I missing here? I thought you were (b) (6) commanding officer. When I asked (b) (6) in February who his commander was, he said (b) (6). Have you been the approval authority for leave the past year? Who is his commanding officer if you are not? What law prohibits a citizen from inquiring about how a Department of the Executive Branch carries out its functions? Wes

On May 14, 2015, at 8:52 AM (b) (6) wrote:

Mr. Erickson,

As I did for all the information you have provided, I will process it and it will reach the service member's commanding officer. While I understand the points you are making, I am not allowed by law to discuss a service member's service record or actions with you.

Respectfully Submitted,
(b) (6)

Commanding Officer
Headquarters Battalion
MCLB Barstow
Office: 760-577-6073
Cell: (b) (6)

-----Original Message-----

From: Wes Erickson [mailto:weslyn.erickson@gmail.com]
Sent: Monday, May 11, 2015 9:04 PM
To: (b) (6)
Subject: (b) (6) Testimony

(b) (6)

I have attached the transcript of (b) (6) testimony over the phone to the court in January 2015. I would ask that you please read and then talk with me about it. He says some strange things about his leave. In particular he mentions that he is "not even at work half the time" (50) and "how much is leave that they [I assume command] take out of my account and how much is just them letting me go down to San Diego for appointments, there's no way I can tell you (50). He goes on to say that he is limited in how much he can take off work. "It's not like just because I have it I can use it" (51) and it is not easy to get both his civilians and military heads to let him take leave (52-53).

On the one hand, (b) (6) seems to say he has a very understanding and loose command, but on the other that they won't let him take leave. I find both of these to be really odd comments based on my experience in the military where personnel accountability was required and the command policy on leave, which states that requests for leave will not be denied except for some pretty extraordinary circumstances. Did you ever deny a request for leave by (b) (6) ?

Please give me a call.

Wes
work 303-289-0648
cell 303-627-1829

(b) (6)

CASE # 14168

From: (b) (6)
Sent: Monday, May 25, 2015 8:58
To: 'Wes Erickson'
Cc: (b) (6)
Subject: RE: (b) (6) Testimony
Signed By: (b) (6)

Mr. Erickson,

By way of introduction, I am the Commanding Officer of MCLB Barstow. I am aware of previous email traffic between yourself and members of this command concerning your former son-in-law, (b) (6). In the context of that traffic, you have asked for information several times.

As you are aware, based on your prior military and legal background, you are soliciting information which is covered by the Privacy Act of 1974 and is privileged between a military member and his commander. Simply, there is no requirement for the commander to submit to your questions and I have directed (b) (6) to cease further correspondence/discussions as this is a distraction from his mission of commanding Marines.

Finally, it is absolutely within the rights of a citizen to inquire about how a Department of the Executive Branch carries out its functions. One of several mechanism is the Freedom of Information Act. You have used this method in the past and this organization responded to those queries in an expeditious manner.

I have captured all correspondence between yourself and this command. This correspondence has been uploaded into the Inspector General of the Marine Corps (IGMC) Case Management System (CMS) for record and IGMC review.

The command considers this matter closed. The command will answer any further FOIA requests (although I believe you have everything we can release under that law) but will not respond to further ad hoc information requests. Please feel free to share this with any other parties working with you to gather information, as our position will be identical in those cases.

V/r
(b) (6)

Commanding Officer
MCLB Barstow

-----Original Message-----

From: (b) (6)
Sent: Friday, May 15, 2015 7:03 AM
To: 'Wes Erickson'
Cc: (b) (6)
Subject: RE: (b) (6) Testimony

Mr. Erickson,

In February, I was his commanding officer, that is all I can say at this point. You are inquiring about personal information on a military service member, in which I am not authorized to divulge. Please refer all inquiries to either our Inspector General's Office or Office of General Counsel. I have cc'd them in this traffic.

Respectfully Submitted,
(b) (6)
Commanding Officer
Headquarters Battalion
MCLB Barstow
Office: 760-577-6073
Cell: (b) (6)

-----Original Message-----

From: Wes Erickson [mailto:weslyn.erickson@gmail.com]
Sent: Thursday, May 14, 2015 4:51 PM
To: (b) (6)
Subject: Re: (b) (6) Testimony

(b) (6)
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Respectfully Submitted,
(b) (6)
Commanding Officer
Headquarters Battalion
MCLB Barstow
Office: 760-577-6073
Cell: (b) (6)

-----Original Message-----

From: Wes Erickson [mailto:weslyn.erickson@gmail.com]
Sent: Monday, May 11, 2015 9:04 PM
To: (b) (6)
Subject: (b) (6) Testimony

(b) (6)

I have attached the transcript of (b) (6) testimony over the phone to the court in January 2015. I would ask that you please read and then talk with me about it. He says some strange things about his leave. In

particular he mentions that he is "not even at work half the time" (50) and "how much is leave that they [I assume command] take out of my account and how much is just them letting me go down to San Diego for appointments, there's no way I can tell you (50). He goes on to say that he is limited in how much he can take off work. "It's not like just because I have it I can use it" (51) and it is not easy to get both his civilians and military heads to let him take leave (52-53).

On the one hand, (b) (6) seems to say he has a very understanding and loose command, but on the other that they won't let him take leave. I find both of these to be really odd comments based on my experience in the military where personnel accountability was required and the command policy on leave, which states that requests for leave will not be denied except for some pretty extraordinary circumstances. Did you ever deny a request for leave by (b) (6) ?

Please give me a call.

Wes

work 303-289-0648

cell 303-627-1829



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
BOX 110100
BARSTOW, CALIFORNIA 92311-5050

5041
B135
10 Jun 15

FOR OFFICIAL USE ONLY

From: Command Inspector General
To: File

Subj: MEMORANDUM FOR THE RECORD-INSPECTOR ASSISTANCE, (b)(6)
MARINE CORPS LOGISTICS BASE BARSTOW CASE #14168

Ref: (a) MCO 5430.1
(b) Marine Corps Inspector General Program Assistance
Guide, August 2009
(c) Marine Corps Inspector General Program Investigations
Guide, August 2009

Encl: (1) Email Mr. Max W. Erickson to (b)(6)
dated June 9, 2015
(2) Freedom of Information Act Request 15-22 c/o M. Weslyn Erickson,
dated April 7, 2015

1. On June 9, 2015 I received an email from (b)(6) Freedom of Information Act (FOIA) Coordinator which demonstrates Mr. Weslyn Erickson continues to submit FOIA requests to the command requesting information relating to (b)(6) enclosure (1). Also provided is a copy of a Freedom of Information Act Request 15-22, c/o M. Weslyn Erickson, dated April 7, 2015, enclosure (2).

This pattern of FOIA requests by Mr. Erickson, (b)(6) and (b)(6) demonstrates their agenda is personal in nature.

Additionally, it appears Mr. Erickson continues to use his government email account/equipment to conduct personal business as his email address of enclosure (1) is (max.w.erickson.civ@mail.mil); which is an Army email account from Fort Carson, Colorado.

2. Documents are recorded as a matter of record, case #14168.

3. Location of working papers: Office of the Command Inspector General, Marine Corps Logistics Base, Barstow, California.

4. Point of contact for this matter is the undersigned at (760) 577-6373.
(b)(6)

(b) (6)

CASE # 14168

Subject: FW: FOIA Request #15-22 (UNCLASSIFIED)

Importance: High

-----Original Message-----

From: Erickson, Max W CIV (US) [mailto:max.w.erickson.civ@mail.mil]

Sent: Tuesday, June 09, 2015 7:47 AM

To: (b) (6)

Subject: FOIA Request #15-22 (UNCLASSIFIED)

Classification: UNCLASSIFIED

Caveats: NONE

(b) (6)

On May 30, 2015, I received your letter stating that you have no documents in your possession relating to my request, dated April 7, 2015, and that I could go to the Wounded Warrior Battalion-West to obtain the information. Why you did not forward my request to the Wounded Warrior Battalion-West is puzzling. Anyway, I talked to a (b) (6) yesterday at the Wounded Warrior Battalion-West who is the FOIA officer. He stated that the leaves are accessible in the MCTFRS by the unit to whom a Marine is assigned, but that the HARP forms and travel plans submitted would be maintained for two years by the unit to which the Marine was assigned at the time. That means that the HARPs and travel plans submitted to accompany the leave requests of (b) (6) would be maintained at the MCLB.

I note that it was seven weeks before you responded to my request. I learned on May 8th that (b) (6) move to Oceanside, but I don't know the day he switched units. If you had responded in a timely way, maybe the information would have been in your possession.

Please provide me copies of the HARPs and travel plans submitted by (b) (6) with his leave requests as I requested in my FOIA request of April 7, 2015.

Wes

Classification: UNCLASSIFIED

Caveats: NONE

15-22

Freedom of Information Act Request (5 U.S.C. 552)

Date: 7 April 2015

received
APR 14 2015

I M. Weslyn Erickson request that a copy of the following document(s) be provided to me:
 Print name

Military Police Report	<input type="checkbox"/>	Family Services	<input type="checkbox"/>
Vehicle Accident Report	<input type="checkbox"/>	Counseling Services	<input type="checkbox"/>
CID Report	<input type="checkbox"/>	Family Advocacy Program	<input type="checkbox"/>
Contract Number	<input type="checkbox"/>	Solicitation Number	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>	Leave requests	

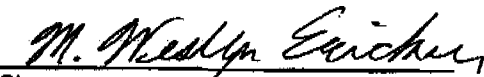
Date of incident: various

Be specific in describing the records you are requesting:

Please send me (b) (6) leave requests and approvals for the following time periods, whether the requests cover the times in whole or in part: 10 Feb 2015 to 14 Feb 2015, 15 Jan 2015 to 19 Jan 2015, 23 Nov 2014 to 2 Dec 2014, 14 Oct 2014 to 24 Oct 2014, 30 May 2014 to 9 June 2014. For each request, please include the HARP form and travel plan that would have been submitted in conjunction with the leave request. (b) (6) is assigned to HQBN MCLB Barstow.

I am willing to pay fees for this request up to a maximum of 200.00. If you estimate that fees will exceed this amount, please inform me first.

Sincerely,



Sign

Name/Address to mail requested documents to:

*if this address is to someone other than yourself, please give this agency your consent to release the requested documents to another individual.

Wes Erickson
 16739 E. Prentice Cir.
 Centennial, CO 80015

Telephone number where I can be reached at: 303-627-1829 or work 303-289-0648

PRIVACY ACT STATEMENT

Under the AUTHORITY 5 U.S.C. 552(a) and E.O. 9397 (SSN), this form is for OFFICIAL USE ONLY for the PURPOSE to track, process, and coordinate individual requests for access and amendment of personal records; to process appeals on denials of requests for access or amendment to personal records; to compile information for reports, and to ensure timely response to requestors. In addition to those disclosures generally permitted under 5 U.S.C. 552(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a ROUTINE USE pursuant to 5 U.S.C. 552 a(b)(3) to individuals who file FOIA requests for access to information on who has made FOIA requests and/or what is being requested under FOIA. DISCLOSURE is MANDATORY.

SORN NM05720-1

MCBCP 5720/2 (Rev.09/10) PREVIOUS EDITIONS ARE OBSOLETE

ADOBE 8.0 DESIGNER
 T011-00-003-0002

ENCLOSURE (2)



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
BOX 110100
BARSTOW, CALIFORNIA 92311-5050

5041
B135
12 Aug 15

FOR OFFICIAL USE ONLY

From: (b)(6) Command Inspector General
To: File
Subj: MEMORANDUM FOR THE RECORD-INSPECTOR ASSISTANCE, MR. WESLYN ERICKSON,
MARINE CORPS LOGISTICS BASE BARSTOW CASE #14168

Ref: (a) MCO 5430.1
(b) Marine Corps Inspector General Program Assistance
Guide, August 2009
(c) Marine Corps Inspector General Program Investigations
Guide, August 2009

Encl: (1) Email w/attachment from (b)(6) to (b)(6)
dated August 10, 2015

1. On August 10, 2015 (b)(6) FOIA Coordinator, provided me with an email having attachments which she received from (b)(6) Office of the Judge Advocate General (Navy), demonstrating an appeal of FOIA requests by Mr. Weslyn Erickson, enclosure (1).

2. It should be noted in Mr. Erickson's correspondence he identifies (b)(6) as a friend which shows a direct link. (b)(6) submitted a FOIA request to this command on March 20, 2015 requesting information relating to (b)(6) This leads to the appearance of Mr. Erickson having a vendetta against (b)(6) and he is using his daughter and (b)(6) as leverage in his campaign.

3. Location of working papers: Office of the Command Inspector General, Marine Corps Logistics Base, Barstow, California.

4. Point of contact for this matter is the undersigned at (760) 577-6373.
(b)(6)

(b)(6)

CASE # 14168

From: (b)(6)
Sent: Monday, August 10, 2015 7:26
To: (b)(6)
Cc:
Subject: FW: FOIA Appeal DON-NAVY-2015-008035
Attachments: Erickson_Incoming FOIA_1.pdf
Signed By: (b)(6)

Good morning Sir,

It looks like we are on again. Gadfly.....

v/r

(b)(6)

-----Original Message-----

From: (b)(6)
Sent: Wednesday, August 05, 2015 10:27 AM
To: (b)(6)
Cc:
Subject: FOIA Appeal DON-NAVY-2015-008035

Good afternoon (b)(6)

I am the action officer for FOIA appeals at Navy OJAG Code 14 - I don't know if you've worked at all with my predecessor (b)(6) but I've taken over from him. We received the attached appeal from Mr. Erickson, original request number 15-22, regarding (b)(6) HARP and leave submissions. Could you please provide me, by 13 August:

- 1) A brief memo describing the search and redaction or withholding process and why the redactions or withholdings occurred2)
- A copy of all responsive records (unredacted) and a copy of whatever was provided to the requester
- 3) A copy of any correspondence with the requester other than that included in the attached appeal

Please let me know if you have any questions and thank you!

Very respectfully,

(b)(6)

(b)(6)

LT, JAGC, USN
Office of the Judge Advocate General
General Litigation Division (Code 14)

1322 Patterson Avenue, SE, STE 3000
Washington Navy Yard, DC 20374
TEL: (202)685-4596
DSN: 325-4596
FAX: (202) 685-5472

(b)(6)

July 21, 2015

RECEIVE BY (PRINT):

DATE REC.

7/31/15

Signature:

(b)(6)

Judge Advocate General
1322 Patterson Avenue SE, Suite 3000
Washington Navy Yard, 20374-5066

SUBJECT: Freedom of Information Act Appeal, Case No. 15-22

I appeal the denial of my Freedom of Information Act (FOIA) request (Enclosure 1), which has been assigned Case No. 15-22. The invocation of Exemption (b)(6) is inappropriate, because the government could make the effort to redact information that may qualify as a clearly unwarranted invasion of personal privacy from these records, but has failed to do so. My request is not about obtaining privacy information. I am interested in the Command's processing of leave requests, but the Command is stepping in and invoking the Privacy Act to shield itself from scrutiny.

As background, in February 2015 my friend (b)(6) submitted a FOIA request (Enclosure 2) on my behalf to obtain documents about the leave policies at Marine Corps Logistics Base (MCLB) in Barstow, California, and the climate of leave approvals. In response, he obtained over 70 pages of information, including printouts of redacted leave and liberty records from the Marine OnLine TFS website, and leave regulations (Base Order 1050.5B). The leave records included 23 pages of listed dates of leave and two instances of disapproved leave, portions of which are enclosed (Enclosure 3).

Base Order 1050.5B piqued my interest (Enclosure 4). I was interested to see how the Command is implementing its own regulation. In particular, paragraph 3.b.(1) of the regulation and the enclosed Holiday Accident Reduction Program (HARP) Form, which address safety were of interest. I wanted to see if the Command did more than give lip service to this. In other words, is the Command requiring the submission of a travel plan and signing off on planned driving distances that exceed 500 miles in accordance with the HARP Form included as an enclosure to Base Order 1050.5B?

The Command has interfered with this request. On May 21, the Barstow FOIA Office wrote "[t]here are no responsive documents in our possession related to your request" and noted that the information may be obtained from the Wounded Warrior Battalion (Enclosure 5). An adequate search for these records was not made. A (b)(6) from the Wounded Warrior Battalion told me over the phone that the unit in Barstow should retain the HARP forms for two years. On June 9, 2015, I sent an email to the FOIA Office in Barstow informing (b)(6) of this (Enclosure 6). Besides waiting for (b)(6) to move to Camp Pendleton in order to claim they had no records, on May 25, 2015, the Commanding Officer of MCLB sent me an email in which he makes a couple of strange claims (Enclosure 7). First, he seems to link the Privacy Act to a privilege of the commander. Privacy interests belong to individuals, not to the agency holding the information. Second, he presumes to know that the Command has released everything to which I may be entitled as if he knows what I may want or be entitled to under the Freedom of Information Act. His email is blatantly an effort to make me go away and not inquire into his Command's actions.

Despite the Commanding Officer's dissuasion and assertion that they had released everything they could under FOIA, I received some information on leaves from the Barstow FOIA office on June 15, 2015 (Enclosure 8). I wrote back that it was non-responsive to my request and asked for the information again (Enclosure 9), but it was denied in a letter dated June 24, 2015 (Enclosure 10).

The Privacy Act and Exemption 6 of FOIA are protective of an individual's privacy interests. They are not meant to prevent a citizen from knowing how an agency is conducting its business. FOIA demands that a balancing of disclosure and privacy interests occurs with a dominant objective of disclosure over secrecy. The privacy interest is not a talisman against disclosure. If it is not an unwarranted invasion then it cannot preclude disclosure. The government also cannot claim Exemption 6 when the documents can be redacted to protect legitimate privacy interests. The segregable, nonexempt portions of records must be released. The release of disapprovals of leave to my friend Jermaine is an example of this, but the Command has taken a different approach with me.

Please release the records I requested in Case No. 15-22. I may be reached at 303-627-1829 or 303-289-0648 or weslyn.erickson@gmail.com.

Sincerely,

A handwritten signature in cursive script that reads "M. Weslyn Erickson".

M. Weslyn Erickson

Freedom of Information Act Request (5 U.S.C. 552)

Print Form

Date: 7 April 2015

I M. Weslyn Erickson request that a copy of the following document(s) be provided to me:
Print name

Military Police Report	<input type="checkbox"/>	Family Services	<input type="checkbox"/>
Vehicle Accident Report	<input type="checkbox"/>	Counseling Services	<input type="checkbox"/>
CID Report	<input type="checkbox"/>	Family Advocacy Program	<input type="checkbox"/>
Contract Number	<input type="checkbox"/>	Solicitation Number	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/> Leave requests		

Date of incident: various

Be specific in describing the records you are requesting:

Please send me (b) (6) leave requests and approvals for the following time periods, whether the requests cover the times in whole or in part: 10 Feb 2015 to 14 Feb 2015, 15 Jan 2015 to 19 Jan 2015, 23 Nov 2014 to 2 Dec 2014, 14 Oct 2014 to 24 Oct 2014, 30 May 2014 to 9 June 2014. For each request, please include the HARP form and travel plan that would have been submitted in conjunction with the leave request. (b) (6) is assigned to HQBN MCLB Barstow.

I am willing to pay fees for this request up to a maximum of 200.00. If you estimate that fees will exceed this amount, please inform me first.

Sincerely,

M. Weslyn Erickson
Sign

Name/Address to mail requested documents to:

*if this address is to someone other than yourself,
please give this agency your consent to release
the requested documents to another individual.

Wes Erickson
16739 E. Prentice Cir.
Centennial, CO 80015

Telephone number where I can be reached at: 303-627-1829 or work 303-289-0648

PRIVACY ACT STATEMENT

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SORN NM05720-1
MCBCP 5720/2 (Rev.09/10) PREVIOUS EDITIONS ARE OBSOLETE

ENCLOSURE 1

ADOBE 8.0 DESIGNER
T011-00-003-0002

SENT 7 APRIL 2015

Freedom of Information Act Request (5 U.S.C. 552)

Print Form

Date: 6 February 2015

I (b) (6) request that a copy of the following document(s) be provided to me:

Print name

Military Police Report	<input type="checkbox"/>	Family Services	<input type="checkbox"/>
Vehicle Accident Report	<input type="checkbox"/>	Counseling Services	<input type="checkbox"/>
CID Report	<input type="checkbox"/>	Family Advocacy Program	<input type="checkbox"/>
Contract Number	<input type="checkbox"/>	Solicitation Number	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>	Leave Documents	

Date of incident: N/A

Be specific in describing the records you are requesting:

Under the Freedom of Information Act, I make the following requests:

1. Please send me documentation, such as policies and procedures, for processing a Marine's leave request (Annual, Sick, Family Medical, etc) at Headquarters Battalion at the Marine Corps Logistics Base (MCLB) in Barstow, California, including who is the approval authority, and/or other policies permitting a Marine to be absent from his or her place of duty without a leave request.
2. Send me denials of leave, if any, that took place in Headquarters Battalion at MCLB from March 2014 to February 2015.

I am willing to pay fees for this request up to a maximum of 200.00. If you estimate that fees will exceed this amount, please inform me first.

(b) (6)

Name/Address to mail requested documents to:

*if this address is to someone other than yourself,
please give this agency your consent to release
the requested documents to another individual.

(b) (6)

Telephone number where I can be reached at:

(b) (6)

PRIVACY ACT STATEMENT

Under the AUTHORITY 5 U.S.C. 552(a) and E.O. 9397 (SSN), this form is for OFFICIAL USE ONLY for the PURPOSE to track, process, and coordinate individual requests for access and amendment of personal records; to process appeals on denials of requests for access or amendment to personal records; to compile information for reports, and to ensure timely response to requestors. In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a ROUTINE USE pursuant to 5 U.S.C. 552 a(b)(3) to individuals who file FOIA requests for access to information on who has made FOIA requests and/or what is being requested under FOIA. DISCLOSURE is MANDATORY

SORN NM05720-1

MCBCP 5720/2 (Rev.09/10) PREVIOUS EDITIONS ARE OBSOLETE

ENCLOSURE 2

ADOBE 8.0 DESIGNER
T011-00-003-0002

MAILED 10 FEB 2015

Leave and Liberty

Personal Command Settings

View All Requests

HQBN MCLB BARSTON

Awaiting Approval Check Out Check In View Create New Request

Filter Criteria Clear

✓ All ✓ Leave ✓ POMRA ✓ Special Liberty ✓ PTAD

Status:

SSN:

From: 01 Mar 2014

All Requests

EDIPJ:

To: 28 Feb 2015

Last Name

First Name

Rank

Any

Company Platoon Work Section

Apply Filter Reset Display

Action(s)							
View	GYSGT (b) (6)	24 Feb 2015	26 Feb 2015	1	Completed	Annual Leave	
View	CWO2	23 Feb 2015	24 Feb 2015	1	Completed	Special Liberty	
View	SGT	20 Feb 2015	20 Feb 2015	1	Deleted	Special Liberty	
View	MSGT	20 Feb 2015	20 Feb 2015	1	Deleted	Special Liberty	
View	LCPL	19 Feb 2015	24 Feb 2015	4	Deleted	Annual Leave	
View	LCPL	19 Feb 2015	23 Feb 2015	3	Completed	Annual Leave	
View	SSGT	19 Feb 2015	25 Feb 2015	5	Completed	Annual Leave	
View	CPL	19 Feb 2015	19 Feb 2015	1	Completed	Special Liberty	
View	SGT	17 Feb 2015	21 Feb 2015	3	Completed	Annual Leave	
View	CPL	16 Feb 2015	23 Feb 2015	6	Completed	Annual Leave	
View	LTCOL	13 Feb 2015	22 Feb 2015	10	Completed	Permissive TAD	
View	CPL	12 Feb 2015	21 Feb 2015	8	Completed	Convalescent Leave	
View	GYSGT	12 Feb 2015	14 Feb 2015	1	Completed	Annual Leave	
View	GYSGT	12 Feb 2015	17 Feb 2015	4	Completed	Annual Leave	
View	SSGT	10 Feb 2015	14 Feb 2015	3	Completed	Annual Leave	

Page 1 of 23

2/2/15

025-015-04

Fri Feb 13 14:15:03 PST 2015

ENCLOSURE 3



Leave and Liberty

GYSGT (b) (6)

: MOL

Home | Logout | Help

[Home](#) » [View Request](#)
[Print](#)

(b) (6)

Annual Leave

Approved By: Status: Disapproved

	Departure:	Return:	# Days	Balance Details	
	18 Dec	27 Dec		Balance	28.5
	2014 @	2014		Used FYTD	5.0
Requested:	1630	@	8	Days Pending Charge*	0.0
		0800		* This includes all 'Approved', 'In Progress' and 'Completed' requests.	
Actual:			0		

Organization
 HQBN MCLB
 BARSTOW
 MC LOGISTICS BASE
 BARSTOW CA
 0092311
 282-6727 or 760

Destination
 (b) (6)

REQUEST TRACKING:

Leave disapproved by 1STSGT (b) (6)
 before you go on leave, if you do not have a copy let me know. 01 Dec 2014 @ 1304

You need to fill out the leave checklist

I, Cpl. (b) (6) respectfully request to take leave from 18 December at 1630 to 27 December at 0800. I will be driving my POV to meet my family for Christmas and staying in Lake Tahoe at (b) (6).
 (b) (6) in case of emergency, I can be reached at (b) (6) My OIC, (b) (6)
 (b) (6) is aware and approves. However, he is not in the system for me to forward my leave to. 26 Nov 2014 @ 0742

Assigned To: 1STSGT (b) (6)

26 Nov 2014 @ 0742

Originator: CPL (b) (6)

26 Nov 2014 @ 0742

2.3.1.15

tfas-pls-04

Thu Feb 26 14:21:27 PST 2015



Leave and Liberty

GYSGT (b) (6)

| MDC

Home | Logout | Help

[Home](#) » [View Request](#)
[Print](#)

(b) (6)

Annual Leave

Approved By: Status: Disapproved

	Departure:	Return:	# Days	Balance Details
	12 Dec	18 Dec		Balance 46.0
	2014 @	2014		Used FYTD 6.0
Requested:	1200	@	6	Days Pending Charge* 0.0
		1200		* This includes all 'Approved', 'In Progress' and 'Completed' requests.
Actual:			0	

Organization	Destination
HQBN MCLB	(b) (6)
BARSTOW	
P.O. BOX 110200	
BARSTOW CA	
0092311	
(760) 577-6663	

REQUEST TRACKING:

Leave disapproved by 1STSGT (b) (6) You need to fill out the leave check out sheet before I will approve your leave 03 Dec 2014 @ 1531

Leave Request recommended by GYSGT (b) (6) 03 Dec 2014 @ 1101

Assigned To: 1STSGT (b) (6) 03 Dec 2014 @ 1101

Originator: SGT (b) (6) 02 Dec 2014 @ 1325

Assigned To: GYSGT (b) (6) 02 Dec 2014 @ 1325

On Dec 12th I will be traveling to Pismo Beach, Ca to camp with my friends. I will the leave to my parents house in Madera, Ca on Dec 15th and stay there the remainder of my leave. 02 Dec 2014 @ 1325

2.3.1.15

tfas-pls-04

Thu Feb 26 14:21:39 PST 2015



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
BARSTOW, CALIFORNIA 92311-5050

BO 1050.5B
B320

JUN 19 2014

BASE ORDER 1050.5B

From: Commanding Officer
To: Distribution List

Subj: LEAVE AND LIBERTY REGULATIONS

Ref: (a) MCO 1050.3J
(b) MCICOMO 1050.1
(c) BO 4650.4

Encl: (1) MCLB Barstow Leave and Liberty Policy
(2) Holiday Accident Reduction Program Form
(3) NAVMC-3
(4) Special Leave Accrual (SLA) Restoration Sample Letter
(5) Check In/Out Sheet
(6) Separation Data Sheet
(7) Post-Deployment/Mobilization Respite Absence (PDMRA)
Individual Tracking Sheet
(8) MCLB Barstow Liberty Boundary Map

1. Situation. The use of leave and liberty programs is an essential part of the regular routine of all Marine units. However; to ensure that leave and liberty is applied fairly and within established Marine policies, local guidance is required.

2. Cancellation. BO 1050.5A.

3. Mission. All Marines and supervisors of Marines will ensure that leave and liberty for Marines is executed per this Order and references (a) and (b).

4. Execution.

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The execution of leave and liberty is an integral part of ensuring the morale of this base's Marines. Supervisors should ensure that time-off for Marines is applied consistently and fairly. My end-state is a well understood and appropriately executed leave and liberty.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

ENCLOSURE 4

BO 1050.5B

(2) Concept of Operations. The guidelines set forth in enclosure (1) will be used to ensure the leave and liberty policy is not abused and is in accordance with reference (a).

b. Subordinate Element Missions. All supervisors of Marines will ensure they are familiar with the policies, and regulations set forth in this Order.

5. Administrative and Logistics

a. Administrative. Directives issued by this command are published and distributed electronically. Electronic versions of the base directives can be found at:
<https://mciwest.usmc.mil/inst/asd/shared%20documents/forms/standard.aspx>.

b. Logistics. None

6. Command and Signal

a. Command. This Order is applicable to all military personnel assigned to MCLB Barstow and its tenant activities.

b. Signal. This Order is effective the date signed.

DISTRIBUTION: A



P. I. SCALISE

Chapter 1

Scope, Policy, and Authority

1. Scope. This base order contains detailed instructions for implementation of policies concerning leave, liberty, and administrative absence aboard Marine Corps Logistics Base, (MCLB) Barstow.

2. Policy

a. Military Requirement for Leave. Operational requirements and essential supporting functions for MCLB, Barstow must be accomplished to the extent permitted by the manning provided. Directors, officers-in-charge and staff non-commissioned officers (SNCOs) will ensure that secondary and nonessential functions, which would work to prevent execution of an aggressive leave program, are not imposed.

b. Leave Schedules. In granting leave, consideration must be given to operational and training workloads, the maintenance of the required degree of operational readiness, and the desires of the individual Marine. All Marines shall be provided the time to take annual leave.

c. Purpose of Leave. Marines aboard MCLB Barstow are encouraged to use their entire 30-days of leave each year.

d. Liberty. Liberty shall normally be granted outside of normal working hours to Marines not required to be physically present for work assignments or for the manning level required for operational readiness. Special liberty during working hours may be granted for its defined purposes when considered appropriate.

e. Execution. Experience has shown that leave and short periods of rest from duty are beneficial to morale and maintaining maximum effectiveness. The lack of such respite affects health and performance.

3. Authority. The Commanding Officer, Executive Officer, Personnel Officer or delegated personnel are the approving authority for leave, liberty or PTAD. In the absence of all three, an acting letter will be generated designating the appropriate authority.

Chapter 2

Leave Regulations

1. Important Leave Periods. Particular emphasis shall be placed on granting Marines leave in the following circumstances:

- a. Upon permanent change of station (PCS).
- b. After periods of particularly arduous duty, protracted periods of deployment, or when there is evidence of deteriorating health or morale because of lack of respite from the rigors of duty.
- c. Upon reenlistment or augmentation from the reserve component to the active component.
- d. During the traditional national holiday periods.
- e. When Marines or their families have been personally affected by natural disasters (e.g., floods, hurricanes, etc.).
- f. For attendance at spiritual retreats or for other religious observance for which liberty is inadequate.
- g. During pre-separation processing, leave balances should be carefully reviewed. At the request of the Marine, leave up to the amount of days accrued should normally be granted. This is especially important for those Marines who have in excess of 60-days accrued leave or who have previously sold back leave.

2. Granting Leave. Marines shall be granted leave at any time they request when their presence is not required to accomplish the command's mission.

3. Annual Leave

a. Limitations. A Marine shall not be authorized more than 75-days annual leave during any fiscal year.

b. Day of Departure and Day of Return. The day of departure from MCLB Barstow, normally at the end of normal working hours on a day of duty, is a day of duty and not chargeable as leave. However, when such departure is prior to half a duty day, then the day of departure is chargeable as leave. The day of return from authorized leave shall be counted as a day of leave; however, when such return is prior to the Marine's normal work hours on a scheduled day of duty or prior to 0800 on a Saturday, Sunday or holiday, the day of return shall be counted as a day of duty.

Enclosure (1)

(1) Leave begins and terminates in the local area. The local area is defined in reference (c). Marines (SNCOs and officers) whose domicile is outside the boundaries of the local area but within a 3-hour commuting distance from MCLB, Barstow, are authorized to begin and terminate leave from their domicile via Marine Online (MOL). Leave will be charged for all calendar days, duty days as well as non-duty days.

(2) For Marines departing on and returning from authorized leave and liberty outside the local area, leave will commence at 1201 and terminate NLT 1200 on the date of return. Those not traveling outside the local area, leave will commence at 1630 and terminate NLT 0800 on the date of return.

(3) Marines may not check-in from leave on Friday only to start leave on the following Monday. Once leave starts, all calendar days (duty-days, non-duty days, holidays, etc.) are charged as leave.

c. Combining Leave and Special Liberty. Marines are authorized to take leave in conjunction with special liberty. Leave may commence immediately upon termination of a special liberty period, or terminate just prior to the commencement of a special liberty period. However, leave must commence and terminate in the vicinity of the local area or the Marine's (SNCOs and officers) domicile outside of the local area. The intent of authorizing the combination of leave and special liberty is to allow Marines to take leave prior to, or after, special liberty without having to use annual leave days to cover those days designated as special liberty.

4. Leave In Conjunction With Temporary Additional Duty (TAD) (Not To Be Confused With TAD In Connection With Emergency Leave). The battalion commander is authorized to direct TAD, including TAD under instruction and permissive TAD, and such orders for MCLBB Marines from the Commandant of the Marine Corps, and shall grant leave in conjunction with such orders whenever requested and operationally feasible. No specific limitations are imposed by the fact that leave is in conjunction with TAD and the Marine may be granted such leave as otherwise entitled. Marines will coordinate with the S-1 when inputting leave in MOL to ensure it is concurrent with leave information entered within the Defense Travel System (DTS).

5. Emergency Leave. Emergency leave and extensions thereto should normally be granted to Marines for emergencies. Since most family emergencies are highly time-dependent, swift and sensitive action on emergency leave requests are essential.

6. Convalescent Leave (Sick Leave). Convalescent leave is a non-chargeable absence from duty granted to sick and wounded Marines who have been admitted to a hospital and are not yet fit for return to duty. Convalescent leave is normally limited to a period of not more than 30 days per period of hospitalization. Convalescent leave in excess of 30 days shall be coordinated with the CMC (MMEA/MMOA, or RA,

Enclosure (1)

2. Leave Authorization

a. General. MOL is the primary means for Marines to initiate and submit a leave request for approval. In the event MOL is offline, Marines may submit leave requests using enclosure (3) through their chain of command. MOL or a paper copy (NAVMC 3) will be used for requesting as well as authorizing leave in all cases except:

(1) Leave granted as delay en route.

(2) Leave under other circumstances where specific instructions are required or advisable, as in the case of separation leave, leave while awaiting appellate review, administrative discharge, etc. The Personnel Officer will ensure to enter the reported leave into MOL upon receipt of the NAVMC 3 (REV. 2-05).

b. Navy personnel will initiate their leave requests with the Base Executive Officer. Leave will then be forwarded to the Personnel Support Division, Camp Pendleton, CA for processing.

3. Responsibility and Administrative Procedures for Leave Accounting

a. General. Leave accounting is an important administrative function. Accounting for leave is important for individual Marines to allow them to be reimbursed for unused leave at the end of their enlistment. Additionally, leave accounting can result in major financial losses to the Marine Corps if Marines being reenlisted or discharged have not used leave to which they are entitled, or the leave used has not been properly recorded.

b. Responsibility

(1) Battalion Commander or Battalion Executive Officer

(a) To raise safety awareness all leave papers contain the leave conduct pledge which the Marine and first supervisor in the leave approval chain will execute before the Marine begins leave. The implementation of this policy will further emphasize the importance of safe and professional conduct by all Marines, both on and off duty, and is a vitally important tool for improving safety awareness and preserving overall combat readiness.

(b) For MOL, the pledge will appear on the confirmation page for each request. When a Marine is requesting leave clicks "confirm," it will signify signature of the pledge. The supervisor's pledge will appear on the confirmation page of the active reviewer and approver; the same process for pledge confirmation applies.

Enclosure (1)

(2) Personnel Officer

(a) The personnel officer will ensure the information pertaining to all authorized annual leave, to include leave in conjunction with TAD, is promptly and properly reported into MCTFS.

(b) The personnel officer will also ensure that all orders authorizing delay en route, which is charged as annual leave, are submitted within 3 working days, following completion of travel, to the disbursing officer for liquidation and entry of delay en route into MCTFS. If the delay en route data does not appear on the LES within 45 days of the join posting, contact the disbursing officer by NAVMC 11116 to verify the status and/or request submission of the delay leave data as required.

(c) In those cases where leave is authorized with TAD, especially when travel is conducted using the DTS, the personnel officer will ensure the leave portion is entered into MCTFS via MOL.

(d) Ensure all Marines aboard MCLB, Barstow possess a MOL account.

(e) Maintain the unit leave management program for Marines aboard MCLB, Barstow (i.e. ensure Marines, approved for leave, check-out and check-in from leave via MOL promptly for leave accountability).

c. Administrative Procedures for Leave Accounting. MOL will be used for granting, reporting, and liquidating all annual leave periods.

4. Leave Check-Out and Check-In Procedures

a. Authorization. All officers, S-1 personnel, SNCOs, and assigned Base Duty Officer of the day (BDO) are authorized to check-out/check-in Marines (Sergeants and below) from leave. SNCOs and officers are authorized to check-out/check-in from leave on their own accord via MOL.

b. Administrative Instructions

(1) Check-out/check-in procedures for Sergeants and below. Sergeants and below are required to check-out/check-in with the Personnel Officer, Personnel Chief or Adjutant Chief in the S-1 (located in building 15) during working hours (0730-1630) Monday through Friday. Upon check-out, S-1 will issue a signed copy of the NAVMC 3 to the Marine going on leave. After hours, weekends, and holidays, they will be required to check-out/check-in with the Base Duty Officer (BDO) located in building 15.

(a) Checking-out on leave after hours, weekends, and holidays. When checking out with the BDO, the BDO will log into MOL,

Enclosure (1)

check the Marine out on leave, issue a signed copy of the NAVMC 3, and make the appropriate log book entry. S-1 will provide the BDO copies of the NAVMC 3 in the event MOL is offline prior to the end of the workday.

(b) Checking-in from leave after hours, weekends, and holidays. When returning from leave, the Marine will report to the BDO. The BDO will log into MOL, check the Marine back from leave, and make the appropriate log book entry. In the event MOL is offline, the BDO will report to the S-1 and notify the Personnel Officer, Personnel Chief or Adjutant Chief of any Marines they were unable to check-in in MOL on the next business day.

(2) Check-out/check-in procedures for SNCOs and officers. SNCOs and officers will login to MOL and check themselves out/in from leave at the appropriate time and date. In the event MOL is offline after hours, on weekends and holidays, they will be required to contact the BDO at (760)577-6749 to make the appropriate log book entry.

MCLB Barstow **Holiday Accident Reduction Program**

The Commanding Officer, Headquarter Battalion, has established the Holiday Accident Reduction Program (HARP), in an effort to reduce the off-duty incidents/mishaps. Leaders at all levels have a moral obligation to take care of the Marines under their charge. **THIS FORM WILL BE COMPLETED BY ALL PERSONNEL PRIOR TO THE START OF any 72, 96, HOLIDAY, ANNUAL, OR EMERGENCY LEAVE.** It is intended to be a decision-making and counseling tool for all personnel and their supervisors.

DATE: _____

Part A: PERSONAL INFORMATION (TO BE FILLED OUT BY INDIVIDUAL MARINE/SAILOR)							
NAME:		RANK:		AGE:		SHOP:	
PERIOD COVERED:				OCCASION (circle one): Holiday Annual Emergency LV			
ENCOIC NAME/RANK:				OIC NAME/RANK:			
LOCATION (circle one): Local Instate Out of State Out of Country Inbounds/Out of Bounds?							
MODE OF TRAVEL (circle all that apply): Car Motorcycle Airplane Boat Bus Train ATV							

Part B: SMALL UNIT LEADER QUESTIONS (TO BE FILLED OUT BY SUPERVISOR)			
This section is to be filled out by the small unit leader/supervisor while directly counseling the individual in Part A. Refer to ORM Matrix on reverse if necessary.			
1. What is/are your destination(s)?			
2. Mode of travel/Contingency Plan: Is there proper planning to get to and from the destination in the time allotted? What is your Emergency Road Plan if your transportation breaks down...have enough money to fix problem or get rental car? Area weather forecast for the period covered. (One day driving distances in excess of 300 miles or multiple driving days require a travel plan attached with this form. All planned driving distances that exceed 500 miles in a day require CO's approval).			
3. Are you driving Alone? (circle one) Yes NO or N/A			
4. What control measures exist for your planned Activities? Fill in below.			
Activity/Hazard	Initial Risk (Low, Moderate, High, Very High)	Control Measures to Reduce Risk (i.e. PPE worn, experience/training level...)	Resultant Risk (Low, Moderate, High, Very High)
1.			
2.			
3.			
5. Drugs/alcohol: Emphasize the zero tolerance policy the Marine Corps has on DRUGS. Discuss the use of alcohol, drinking in moderation, having a designated driver, etc.			
6. Are you under 21 years of Age? (circle one) Yes NO or N/A			
7. Do you have an Arrive Alive card? (circle one) Yes NO			
Review how to use the Arrive Alive card and discuss the importance of having a plan if drinking			
8. Do you know the off-limit areas in Southern Calif, Yuma, and Mexico? (San Diego "Off Limits" Areas on Reverse) (circle one) Yes NO or N/A			
9. Your overall potential for injury during this period? (circle one)			
Low	Moderate	High	Extremely High
10. Vehicle inspection completed? (Check list on back) (circle one) Yes NO or N/A			
Note: Small Unit Leaders will insure their Marines/Sailors know how they may get in contact with them if their plans change or they need assistance.			
Supervisor Signature:		Date:	
Marine/Sailor's Signature:		Date:	

Enclosure (2)

LEAVE AUTHORIZATION (OFFICER AND ENLISTED) (1050)
NAVMC 3 (REV. 2-05) (EF) (Previous editions will not be used)
SN: 0109-LF-132-7300

BEFORE SIGNING LEAVE REQUEST,
READ INSTRUCTIONS ON REVERSE

1 TO:

LEAVE REQUEST

2. FROM (Name, Grade, SSN, MOS)		3. ORGANIZATION AND DUTY TELEPHONE NUMBER	
4. NUMBER OF DAYS REQUESTED AND INCLUSIVE DATES		5. DATE & TIME LEAVE EFFECTIVE	6. DATE AND TIME LEAVE EXPIRES
7. TYPE OF LEAVE REQUESTED	8. NO. OF DAYS TAKEN THIS FISCAL YEAR	9. LEAVE BALANCE	10. ECC
11. ADDRESS WHILE ON LEAVE (Include telephone number and area code. If any change notify your commanding officer)		12. SIGNATURE OF PERSON REQUESTING LEAVE AND DATE. I will wear my service uniform while driving or riding in a PMV while in an authorized leave status (paragraph 14(d) of MCC §100.10(e)).	

"EVERY MARINE RECRUIT A MARINE" MARINE CORPS ORDER 1050.1 AUTHORIZES A 5-DAY LEAVE EXTENSION OR SPECIAL LIBERTY CHIT TO MARINES ON LEAVE WHO RECRUIT AN ACCEPTABLE APPLICANT FOR ENLISTMENT IN THE MARINE CORPS OR MARINE CORPS RESERVE. CONTACT THE MARINE CORPS RECRUITER NEAREST YOU FOR DETAILS.

APPROVAL OF IMMEDIATE SUPERIOR/COMPANY COMMANDER

13. <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	REMARKS (If disapproved)	SIGNATURE AND GRADE
14. <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	REMARKS (If disapproved)	SIGNATURE AND GRADE
15. SIGNATURE (Officer authorized to grant leave)	16. GRADE AND COMPONENT	17. TITLE

MCTFS REPORTING INFORMATION

18. Hour and date of departure (Signature of Duty Officer/NCO/Intriv)	19. Hour and date of return (Signature of Duty Officer/NCO/Intriv)
--	---

20. EXTENSIONS

Granted _____ days extension of leave. Your leave will now expire at _____ on _____

(Signature of Granting Officer)

(Unit)

(Date)

21. HOSPITALIZATION

NAME AND ADDRESS OF HOSPITAL	TIME AND DATE ADMITTED	TIME AND DATE RELEASED
REMARKS/DIAGNOSIS		

(Signature of Physician)

(Date)

22. UNIT DIARY COMPUTATION - INCLUSIVE DATES

NO. OF DAYS CHARGED AS LEAVE _____ FROM _____ THRU _____
UNIT DIARY NO. _____ UTR NO. _____

Designed Using FormFlow, HQMC/ARDE, Feb 05
Enclosure (3)

I, _____ (Rank/Full Name), recognize the contribution I make to my fellow Marines, Sailors and Civilian Marines of _____ (unit name), my brothers and sisters throughout the Marine Corps, and the Marines and Sailors deployed in defense of freedom around the world. Essential to our mission, I pledge to maintain my commitment with a constant display of honor and professionalism. I will plan ahead, minimize risks to my safety and return from leave prepared to continue "the fight."

(Signature of Marine)

"Authorized by"

Cpl Amir Golehani, Cpl Gregory Johannes, Cpl Dion Hopkins, Cpl Terance Harrell, Sgt Audra Kaufenberg

I, _____ (Rank/Full Name), have confirmed that _____ (the requesting Marine) has an acceptable plan for leave and fully understands the valuable contribution every Marine makes to our nation. I am confident that he/she will take the necessary steps to minimize risks and bring honor to our Corps and country while enjoying this well deserved break from the daily routine. I recommend approval.

(Signature of first Marine in approval chain)

INSTRUCTIONS

1. Leave is granted subject to immediate recall; therefore, maintain communications with your leave address. **KEEP THESE LEAVE PAPERS IN YOUR POSSESSION AT ALL TIMES.**

2. It is understood you have sufficient funds to defray your expenses on leave, including round-trip transportation. Each case of transportation obtained from recruiting stations, or other Marine Corps activities, by personnel on leave, will be investigated and where no urgent necessity was apparent in applying for transportation request, disciplinary action may be taken.

3. You are cautioned against the disclosure of any classified information. While it is desirable to tell the public about the Marine Corps, do not discuss any subject unless you are certain it is unclassified. In case you are asked to participate in a press conference, talk to reporters or speak through any other media on matters pertaining to the Naval Service, you should express a desire to cooperate, but should first consult with and obtain clearance from the nearest Marine Corps public information officer if at all practicable.

4. Inform yourself of transportation schedules, and make allowances for delays. Missing connections is not an excuse for **UNAUTHORIZED ABSENCE**. Train, bus, and plane schedules and connections are frequently unreliable.

5. Cooperate with shore patrol and military police at all times. Military police, shore patrols, air police, officers, petty officers, and noncommissioned officers of the Armed Forces are authorized to take preventive measures, including apprehension, if necessary in the case of any member of the Armed Forces who is guilty of committing a breach of the peace, disorderly conduct, or any other offense which reflects discredit upon the services. Personnel on leave and liberty are subject to this authority. Misconduct will be cause for disciplinary action. You are subject to orders of your superior officers in all branches of the Armed Forces.

6. If necessary to request an extension of leave, communicate with your commanding officer by telegram, telephone or letter. If **NO REPLY IS RECEIVED YOU WILL CONSIDER YOUR REQUEST NOT GRANTED.**

7. In the event you encounter problems while on leave, it is recommended that you contact the nearest military unit for assistance.

8. In case of serious illness or injury incurred while on leave which requires medical attention or hospitalization, report facts to your commanding officer by telegram and request instructions. You are advised that costs incident to hospitalization or medical treatment received at other than Navy, Army, Air Force, or Public Health Service facilities, may be defrayed by the Marine Corps in emergency cases only. No charge against your leave, or reduction in total period of leave granted will be made for any period of hospitalization. Unless otherwise ordered, you will revert to a leave status upon release from a hospital, and will immediately notify your commanding officer that you have been released and have reentered leave status, giving leave address, preferably by telegram. Proof of hospitalization must be provided upon return from leave. (NOTE: IF MARINE IS UNABLE TO CONTACT COMMANDING OFFICER DUE TO ILLNESS, ACCIDENT OR DEATH, NOTIFICATION OF THIS FACT SHOULD BE MADE TO THE NEAREST MARINE CORPS ACTIVITY BY PERSON FAMILIAR WITH THE SITUATION (Parents, spouse, physician, etc.)).

9. It is understood that this leave commences at your duty station and that it expires at your duty station. Also it is clearly understood that you are required to report for duty at your duty station upon expiration of leave and that failure to do so may make you subject to disciplinary action under the Uniform Code of Military Justice, 10 U.S.C. 801-840. If you are authorized to check out and check in by telephoning you are cautioned that commencement and termination of leave must be made in the immediate vicinity of your duty station (place from which you normally commute daily to and from work). You are directed to deliver your leave authorization to your commanding officer or the designated representative, at the commencement of the next regular working day subsequent to termination of your leave.



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS BASE
BARSTOW, CALIFORNIA 92311-5050

5800

B120

May 21, 2015

M. Weslyn Erickson
16739 E. Prentice Cir.
Centennial, CO 80015

Dear Mr. Erickson:

SUBJECT: YOUR FOIA REQUEST OF APRIL 7, 2015

This is in response to your Freedom of Information Act (FOIA) request dated April 7, 2015, and received here on April 14, 2015, in which you seek copies of (b) (6) leave requests that are covered in whole or in part for the period (s) of February 10-14, 2015; January 15-19, 2015; November 23-December 2, 2014; October 14-24, 2014; and May 30-June 9, 2014. For each request, you are asking for the HARP form and travel plan that was submitted in conjunction with the leave be included with requested records. Your request was assigned file number 15-22.

There are no responsive documents in our possession related to your request. The information requested may be obtained from the Wounded Warrior Battalion-West, Camp Pendleton, California 92055. If you have questions, please contact me at Marine Corps Logistics Base, Office of Staff Judge Advocate, Box 110120, Barstow, CA, 92311, email: (b) (6) or Phone: 760.577.6748.

Sincerely,
(b) (6)

FOIA Coordinator

ENCLOSURE 5

RECEIVED 70 MAY 2015

Erickson, Max W CIV (US)

From: Erickson, Max W CIV (US)
Sent: Tuesday, June 09, 2015 8:47 AM
To: (b) (6)
Subject: FOIA Request #15-22 (UNCLASSIFIED)
Signed By: max.w.erickson.civ@mail.mil

Classification: UNCLASSIFIED

Caveats: NONE

(b) (6)

On May 30, 2015, I received your letter stating that you have no documents in your possession relating to my request, dated April 7, 2015, and that I could go to the Wounded Warrior Battalion-West to obtain the information. Why you did not forward my request to the Wounded Warrior Battalion-West is puzzling. Anyway, I talked to a (b) (6) yesterday at the Wounded Warrior Battalion-West who is the FOIA officer. He stated that the leaves are accessible in the MCTFRS by the unit to whom a Marine is assigned, but that the HARP forms and travel plans submitted would be maintained for two years by the unit to which the Marine was assigned at the time. That means that the HARPs and travel plans submitted to accompany the leave requests of (b) (6) would be maintained at the MCLB.

I note that it was seven weeks before you responded to my request. I learned on May 8th that (b) (6) move to Oceanside, but I don't know the day he switched units. If you had responded in a timely way, maybe the information would have been in your possession.

Please provide me copies of the HARPs and travel plans submitted by (b) (6) with his leave requests as I requested in my FOIA request of April 7, 2015.

Wes

Classification: UNCLASSIFIED

Caveats: NONE

ENCLOSURE 6

7/20/2015

Gma (b) (6)

Testimony

cell 303-627-1829

 **smime.p7s**
6K



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
BARSTOW, CALIFORNIA 92311-5050

5720
B120 15-22

11 JUN 2015

Wes Erickson
16739 E. Prentice Ctr.
Centennial, CO 80015

Dear Mr. Erickson:

SUBJECT: YOUR FREEDOM OF INFORMATION ACT CASE 15-22

This is a response to your Freedom of Information Act (FOIA) request for a leave requests and HARP forms and travel plans for select period of times. Your request was assigned file number 15-22.

Pursuant to procedures established in Secretary of the Navy Instruction 5720.42F, our search for responsive records is enclosed. Upon review of these records, it has been determined that portions are not subject to release and required redaction; therefore, your request is partially denied.

Exemption (b) (6) of the FOIA (5 U.S.C. § 552) prohibits the disclosure of information that would constitute a clearly unwarranted invasion of personal privacy. The records reviewed contain personal information of individuals who have not consented to the release of their information on your request.

Because your request has been denied in part, you may consider this an adverse determination of your request that may be appealed in writing to:

Judge Advocate General
1322 Patterson Avenue SE, Suite 3000
Washington Navy Yard DC 20374-5066

The appeal must be received in that office within 60 calendar days from the date of this letter to be considered, and a copy of this letter should be attached along with a statement of your grounds for appeal. It is recommended that the letter of appeal and envelope both bear the notation, "Freedom of Information Act Appeal."

There are no assessable fees associated with the processing of your request. Any questions concerning this matter should be directed to (b) (6) FOIA Coordinator, Marine Corps Logistics Base, Office of Staff Judge Advocate, Box 110120, Barstow, CA, 92311-5050, Phone (760) 577-6748, email (b) (6)

(b) (6)

Lieutenant Colonel, U.S. Marine Corps
By direction of the
Commanding Officer

Enclosure: Releasable portion of requested document(s)

ENCLOSURE 8

REC'D 15 JUNE 2015

TJTPR611

**** LEAVE PERIOD 611 REMARKS ****

06/09/2015

PMBH06 ENTER NEXT EDIPI: _____

ENTER CATG: _____

SEQ NBR: _____

12:19:10

EDIPI: (b) (6)

NAME: (b) (6)

RUC: 22602

COMPANY CODE: A PRES-GRADE: E6

RECSTAT: 0

COMP CODE: 11

PLT CODE: RMBW

TRNGRP:

R-RECSTAT:

RCOMP CODE:

SEQ	KILL DATE	ADJ CD	MONTH COVERED	LV CD	TYPE	CURR HOUR	LV DATE	FROM	CURR HOUR	LV DATE	TO	CMP	LES
												DAYS	CD
00045	201502		201502	110		0001	20150211		2359	20150213		3.0	4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE

B: 4-61674-2015-54887-03-0115-20150217

E: 8-61674-2015-54887-03-0115-20150217

SEQ	KILL DATE	ADJ CD	MONTH COVERED	LV CD	TYPE	CURR HOUR	LV DATE	FROM	CURR HOUR	LV DATE	TO	CMP	LES
												DAYS	CD
00044	201501		201501	110		0001	20150106		2359	20150115		10.0	4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE

B: 4-61046-2015-54887-03-0115-20150120

E: 8-61046-2015-54887-03-0115-20150120

***** C O N T I N U E D *****

PF: 1-HELP 3-EXIT 7/8-SCROLL BACK/FWD (TOGGLES: 9-RMK/ADR 10-SUM/DTL) 12-PRINT

TJTPR611

**** LEAVE PERIOD 611 REMARKS ****

06/09/2015

PMBH06 ENTER NEXT EDIPI: _____ ENTER CATG: _____ SEQ NBR: _____ 12:19:56

EDIPI: (b) (6)

NAME: (b) (6)

RUC: 22602 COMPANY CODE: A PRES-GRADE: E6 RECSTAT: 0 COMP CODE: 11
PLT CODE: RMBW TRNGRP: R-RECSTAT: RCOMP CODE:

SEQ	KILL DATE	CD	ADJ MONTH COVERED	CD	LV TYPE	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP LES	DAYS	CD	CD
00043	201411		201411		110	0001 20141101	2359 20141109	9.0	4		N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE
 B: 4-59505-2014-54887-03-0115-20141113
 E: 8-59505-2014-54887-03-0115-20141113

SEQ	KILL DATE	CD	ADJ MONTH COVERED	CD	LV TYPE	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP LES	DAYS	CD	CD
00042	201410		201410		110	0001 20141006	2359 20141017	12.0	4		N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE
 B: 4-59038-2014-54887-03-0115-20141019
 E: 8-59038-2014-54887-03-0115-20141019

***** C O N T I N U E D *****

PF: 1-HELP 3-EXIT 7/8-SCROLL BACK/FWD (TOGGLES: 9-RMK/ADR 10-SUM/DTL) 12-PRINT

TJTPR611

**** LEAVE PERIOD 611 REMARKS ****

06/09/2015

PMBH06 ENTER NEXT EDIPI: _____

ENTER CATG: _____

SEQ NBR: _____

12:20:04

EDIPI: (b) (6)

NAME: (b) (6)

RUC: 22602

COMPANY CODE: A PRES-GRADE: E6

RECSTAT: 0

COMP CODE: 11

PLT CODE: RMBW

TRNGRP:

R-RECSTAT:

RCOMP CODE:

SEQ	KILL DATE	CD	ADJ MONTH COVERED	LV TYPE CD	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP LES
00041	201407		201407	110	0001 20140616	2359 20140625	10.0 4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE

B: 4-56755-2014-54887-03-0115-20140629

E: 8-56755-2014-54887-03-0115-20140629

SEQ	KILL DATE	CD	ADJ MONTH COVERED	LV TYPE CD	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP LES
00040	201406		201406	110	0001 20140610	2359 20140614	5.0 4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE

B: 4-56481-2014-54887-03-0115-20140616

E: 8-56481-2014-54887-03-0115-20140616

CONTINUED

PF: 1-HELP 3-EXIT 7/8-SCROLL BACK/FWD (TOGGLES: 9-RMK/ADR 10-SUM/DTL) 12-PRINT

TJTPR611

**** LEAVE PERIOD 611 REMARKS ****

06/09/2015

PMBH06 ENTER NEXT EDIPI:

ENTER CATG:

SEQ NBR:

12:20:12

EDIPI: (b) (6)

NAME: (b) (6)

RUC: 22602

COMPANY CODE: A PRES-GRADE: E6

RECSTAT: 0

COMP CODE: 11

PLT CODE: RMBW

TRNGRP:

R-RECSTAT:

RCOMP CODE:

SEQ	KILL DATE	CD	ADJ MONTH COVERED	CD	LV TYPE	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP LES
00039	201406		201406		110	0001 20140602	2359 20140608	7.0 4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE

B: 4-56328-2014-54887-03-0115-20140609

E: 8-56328-2014-54887-03-0115-20140609

SEQ	KILL DATE	CD	ADJ MONTH COVERED	CD	LV TYPE	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP LES
00038	201404		201404		110	0001 20140407	2359 20140409	3.0 4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE

B: 4-55167-2014-54887-03-0115-20140413

E: 8-55167-2014-54887-03-0115-20140413

***** C O N T I N U E D *****

PF: 1-HELP 3-EXIT 7/8-SCROLL BACK/FWD (TOGGLES: 9-RMK/ADR 10-SUM/DTL) 12-PRINT

TJTPR611

**** LEAVE PERIOD 611 REMARKS ****

06/09/2015

PMBH06 ENTER NEXT EDIPI: _____ ENTER CATG: _____ SEQ NBR: _____ 12:20:19

EDIPI: (b) (6) NAME: (b) (6)

RUC: 22602 COMPANY CODE: A PRES-GRADE: E6 RECSTAT: 0 COMP CODE: 11
PLT CODE: RMBW TRNGRP: R-RECSTAT: RCOMP CODE:

SEQ	KILL DATE	CD	ADJ MONTH COVERED	CD	LV TYPE	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP	LES
00037	201404		201404		110	0001 20140401	2359 20140404	4.0	4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE
B: 4-55064-2014-54887-03-0115-20140407
E: 8-55064-2014-54887-03-0115-20140407

SEQ	KILL DATE	CD	ADJ MONTH COVERED	CD	LV TYPE	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP	LES
00036	201303		201303		140	0001 20130301	2359 20130311	11.0	4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE
B: 4-46595-2013-54887-03-0115-20130313
E: 8-46595-2013-54887-03-0115-20130313

***** C O N T I N U E D *****

PF: 1-HELP 3-EXIT 7/8-SCROLL BACK/FWD (TOGGLES: 9-RMK/ADR 10-SUM/DTL) 12-PRINT

TJTPR611

**** LEAVE PERIOD 611 REMARKS ****

06/09/2015

PMBH06 ENTER NEXT EDIPI: _____

ENTER CATG: _____

SEQ NBR: _____

12:20:26

EDIPI: (b) (6)

NAME: (b) (6)

RUC: 22602

COMPANY CODE: A PRES-GRADE: E6

RECSTAT: 0

COMP CODE: 11

PLT CODE: RMBW

TRNGRP: _____

R-RECSTAT: _____

RCOMP CODE: _____

SEQ	KILL DATE	CD	ADJ MONTH COVERED	CD	LV TYPE	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP	LES
00035	201301		201301		110	0001 20130116	2359 20130121	6.0	4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE

B: 4-45392-2013-54887-03-0115-20130122

E: 8-45392-2013-54887-03-0115-20130122

SEQ	KILL DATE	CD	ADJ MONTH COVERED	CD	LV TYPE	CURR LV FROM HOUR DATE	CURR LV TO HOUR DATE	CMP	LES
00034	201301		201301		110	0001 20121218	2359 20121228	11.0	4 N

ADR TYP-DOC#-YEAR-RUC-DPI-TTC TCH DATE

B: 4-44844-2013-54887-03-0115-20130107

E: 8-44844-2013-54887-03-0115-20130107

***** C O N T I N U E D *****

PF: 1-HELP 3-EXIT 7/8-SCROLL BACK/FWD (TOGGLES: 9-RMK/ADR 10-SUM/DTL) 12-PRINT

June 16, 2015

Commanding Officer
Attn: Office of the Staff Judge Advocate
FOIA Coordinator
PO Box 110120
Barstow, CA 92311

SUBJECT: FOIA Case 15-22

Dear (b) (6)

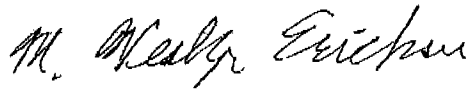
Yesterday I received your office's response to my Freedom of Information Request of April 7, 2015, which was assigned Case Number 15-22. I found the materials you sent to be non-responsive. All they did was confirm that leave had been taken in some of the periods that I had suggested in my request.

My request asked for "(b) (6) leave requests and approvals" for those time periods, not a confirmation of the periods. I also specifically asked for the "HARP form and travel plan" that would have accompanied the leave requests.

The information I was seeking, which I know your office can provide because you have already done so, is by way of illustration enclosed. Exhibit 1 is a blank NAVMC 3. Exhibit 2 is an example of how a leave request is tracked in MCTFS. Exhibit 3 is the HARP form for Barstow.

Please look at my request again and respond to it with the information I sought.

Sincerely,



M. Weslyn Erickson

ENCLOSURE 9

LEAVE AUTHORIZATION (OFFICER AND ENLISTED) (1050)
NAVMC 3 (REV. 2-05) (EF) (Previous editions will not be used)
SN 0109-LF-132-7300

BEFORE SIGNING LEAVE REQUEST,
READ INSTRUCTIONS ON REVERSE

1 TO

LEAVE REQUEST

2 FROM Name Grade, SSN MOS:		3 ORGANIZATION AND DUTY TELEPHONE NUMBER	
4 NUMBER OF DAYS REQUESTED AND INCLUSIVE DATES		5 DATE & TIME LEAVE EFFECTIVE	6 DATE AND TIME LEAVE EXPIRES
7 TYPE OF LEAVE REQUESTED	8 NO OF DAYS TAKEN THIS FISCAL YEAR	9 LEAVE BALANCE	10 ECC
11 ADDRESS WHILE ON LEAVE (Include telephone number and area code. If any change notify your commanding officer)		12 SIGNATURE OF PERSON REQUESTING LEAVE AND DATE. I will wear my seatbelt while driving or riding in a PMV while on an authorized leave status (paragraph 14-3) of MCO 5100.19(E1)	

EVERY MARINE RECRUIT A MARINE MARINE CORPS ORDER 1050 1. AUTHORIZES A 5-DAY LEAVE EXTENSION OR SPECIAL LIBERTY CHIT TO MARINES ON LEAVE WHO RECRUIT AN ACCEPTABLE APPLICANT FOR ENLISTMENT IN THE MARINE CORPS OR MARINE CORPS RESERVE. CONTACT THE MARINE CORPS RECRUITER NEAREST YOU FOR DETAILS.

APPROVAL OF IMMEDIATE SUPERIOR/COMPANY COMMANDER

13 <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	REMARKS (if disapproved)	SIGNATURE AND GRADE
14 <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	REMARKS (if disapproved)	SIGNATURE AND GRADE
15 SIGNATURE (Officer authorized to grant leave)	16 GRADE AND COMPONENT	17 TITLE

MCTFS REPORTING INFORMATION

18 Hour and date of departure (Signature of Duty Officer/NCO/Individual)	19 Hour and date of return (Signature of Duty Officer/NCO/Individual)
20 EXTENSIONS Granted _____ days extension of leave. Your leave will now expire at _____ on _____ (Signature of Granting Officer) (Unit) (Date)	

21. HOSPITALIZATION

NAME AND ADDRESS OF HOSPITAL	TIME AND DATE ADMITTED	TIME AND DATE RELEASED
REMARKS/DIAGNOSIS (Signature of Physician) (Date)		

22. UNIT DIARY COMPUTATION - INCLUSIVE DATES

NO OF DAYS CHARGED AS LEAVE	FROM	THRU
UNIT DIARY NO	UNIT NO	

Designed Using FormFlow, HCAI, ARCE Feb 05

Enclosure (3)

EXHIBIT 1

MCLB Barstow

Holiday Accident Reduction Program



The 1st Marine Division, Office, Headquarter Battalion, has established the Holiday Accident Reduction Program (HARP) in an effort to reduce the off-duty

incidents and deaths. Leaders at all levels have a moral obligation to take care of the

Marines under their charge. THIS FORM WILL BE COMPLETED BY ALL

PERSONNEL PRIOR TO THE START OF any 72 hr. HOLIDAY, ANNUAL, OR

EMERGENCY LEAVE. This form is to be used as a planning and counseling tool for all personnel and their supervisors.

DATE: _____

Part A: PERSONAL INFORMATION

NAME:	RANK:	AGE:	SHOP:
PERIOD COVERED:		OCCASION (circle one): Holiday Annual Emergency LV	
SINCOL NAME/RANK:		OIC NAME/RANK:	
LOCATION (circle one): Local Instate Out of State Out of Country Inbounds/Out of Bounds?			
MODE OF TRAVEL (circle all that apply): Car Motorcycle Airplane Boat Bus Train ATV			

Part B: SMALL UNIT LEADER QUESTIONS

This section is to be filled out by the small unit leader/supervisor while directly counseling the individual in Part A. Refer to ORM Manual on reverse if necessary.

1. What is/are your destination(s)?

2. Mode of travel/Contingency Plan: Is there proper planning to get to and from the destination in the time allotted? What is your Emergency Road Plan if your transportation breaks down...have enough money to fix problem or get rental car? Area weather forecast for the period covered. (One day driving distances in excess of 300 miles or multiple driving days require a travel plan attached with this form. All planned driving distances that exceed 500 miles in a day require CO's approval).

3. Are you driving Alone? (circle one) Yes NO or N/A

4. What control measures exist for your planned Activities? Fill in below.

Activity/Hazard	Initial Risk (Low, Moderate, High, Very High)	Control Measures to Reduce Risk (i.e. PPE worn, experience/training level...)	Resultant Risk (Low, Moderate, High, Very High)
1.			
2.			
3.			

5. Drugs/alcohol: Emphasize the zero tolerance policy the Marine Corps has on DRUGS. Discuss the use of alcohol, drinking in moderation, having a designated driver, etc.

6. Are you under 21 years of Age? (circle one) Yes NO or N/A

7. Do you have an Arrive Alive card? (circle one) Yes NO

Review how to use the Arrive Alive card and discuss the importance of having a plan if drinking.

8. Do you know the off-limit areas in Southern Calif, Yuma, and Mexico?

(San Diego "Off Limits" Areas on Reverse) (circle one) Yes NO or N/A

9. Your overall potential for injury during this period? (circle one)

Low Moderate High Extremely High

10. Vehicle inspection completed? (Check list on back) (circle one) Yes NO or N/A

Note: Small Unit Leaders will insure their Marines/Sailors know how they may get in contact with them if their plans change or they need assistance.

Supervisor Signature: _____ Date: _____

Marine/Sailor's Signature: _____ Date: _____

Enclosure (2)

EXHIBIT 3



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
BARSTOW, CALIFORNIA 92311-5050

IN REPLY REFER TO

5800

B120

June 24, 2015

M. Weslyn Erickson
16739 E. Prentice Cir.
Centennial, CO 80015

SUBJECT: YOUR FOIA REQUEST APPEAL

Dear Mr. Erickson:

This is in response to your correspondence addressing
(b) (6) regarding your Freedom of Information
Act (FOIA) request, dated April 7, 2015. (b) (6)
(b) (6) has made the final decision in regards to your request.
Because your request was denied in part, you may consider that
denial an adverse determination of your request that may be
appealed in writing as outlined in the Final Response
(enclosed).

Sincerely,
(b) (6)

FOIA Coordinator

Enclosure: FOIA Request 15-22 Final Response & Original Request

REC'd 8 JULY 2015

ENCLOSURE 10



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS BASE
BARSTOW, CALIFORNIA 92311-5050

5720

B120 15-22

11 JUN 2015

Wes Erickson
16739 E. Prentice Cir.
Centennial, CO 80015

Dear Mr. Erickson:

SUBJECT: YOUR FREEDOM OF INFORMATION ACT CASE 15-22

This is a response to your Freedom of Information Act (FOIA) request for a leave requests and HARP forms and travel plans for select period of times. Your request was assigned file number 15-22.

Pursuant to procedures established in Secretary of the Navy Instruction 5720.42F, our search for responsive records is enclosed. Upon review of these records, it has been determined that portions are not subject to release and required redaction; therefore, your request is partially denied.

Exemption (b)(6) of the FOIA (5 U.S.C. § 552) prohibits the disclosure of information that would constitute a clearly unwarranted invasion of personal privacy. The records reviewed contain personal information of individuals who have not consented to the release of their information on your request.

Because your request has been denied in part, you may consider this an adverse determination of your request that may be appealed in writing to:

Judge Advocate General
1322 Patterson Avenue SE, Suite 3000
Washington Navy Yard DC 20374-5066

The appeal must be received in that office within 60 calendar days from the date of this letter to be considered, and a copy of this letter should be attached along with a statement of your grounds for appeal. It is recommended that the letter of appeal and envelope both bear the notation, "Freedom of Information Act Appeal."

There are no assessable fees associated with the processing of your request. Any questions concerning this matter should be directed to (b)(6)
(b)(6) FOIA Coordinator, Marine Corps Logistics Base, Office of Staff Judge Advocate, Box 110120, Barstow, CA, 92311-5050, Phone (760) 577-6748, email (b)(6)

(b)(6) —Sincerely

Lieutenant Colonel, U.S. Marine Corps
By direction of the
Commanding Officer

Enclosure: Releasable portion of requested document(s)

Freedom of Information Act Request (5 U.S.C. 552)

15-22
received
APR 14 2015

Date: 7 April 2015

I M. Weslyn Erickson request that a copy of the following document(s) be provided to me:
Print name

Military Police Report	<input type="checkbox"/>	Family Services	<input type="checkbox"/>
Vehicle Accident Report	<input type="checkbox"/>	Counseling Services	<input type="checkbox"/>
CID Report	<input type="checkbox"/>	Family Advocacy Program	<input type="checkbox"/>
Contract Number	<input type="checkbox"/>	Solicitation Number	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/> Leave requests		

Date of incident: various

Be specific in describing the records you are requesting:

Please send me (b) (6) leave requests and approvals for the following time periods, whether the requests cover the times in whole or in part: 10 Feb 2015 to 14 Feb 2015, 15 Jan 2015 to 19 Jan 2015, 23 Nov 2014 to 2 Dec 2014, 14 Oct 2014 to 24 Oct 2014, 30 May 2014 to 9 June 2014. For each request, please include the HARP form and travel plan that would have been submitted in conjunction with the leave request. (b) (6) s assigned to HQBN MCLB Barstow.

I am willing to pay fees for this request up to a maximum of 200.00. If you estimate that fees will exceed this amount, please inform me first.

Sincerely,

M. Weslyn Erickson
Sign

Name/Address to mail requested documents to:

*if this address is to someone other than yourself, please give this agency your consent to release the requested documents to another individual.

Wes Erickson
16739 E. Prentice Cir.
Centennial, CO 80015

Telephone number where I can be reached at: 303-627-1829 or work 303-289-0648

PRIVACY ACT STATEMENT

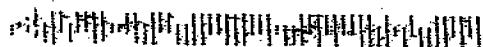
Under the AUTHORITY 5 U.S.C. 552(a) and E.O. 9397 (SSN), this form is for OFFICIAL USE ONLY for the PURPOSE to track, process, and coordinate individual requests for access and amendment of personal records; to process appeals on denials of requests for access or amendment to personal records; to compile information for reports, and to ensure timely response to requestors. In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a ROUTINE USE pursuant to 5 U.S.C. 552 a(b)(3) to individuals who file FOIA requests for access to information on who has made FOIA requests and/or what is being requested under FOIA. DISCLOSURE is MANDATORY.

SORN NM05720-1

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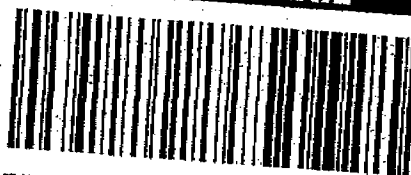
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